

Appendix 1

SCHEDULE OF APPLICATIONS FOR THE USE OF THE CITY HALL AND THE PROVISION OF HOSPITALITY

Organisation / Body	Event / Date – Number of Guests	Request	Comments	Recommendation
The Pony Club	Pre-Conference Reception 7th March, 2011 Approximately 500 attending	The use of the City Hall and the provision of hospitality in the form of a drinks reception.	Delegates will be staying in accommodation in Belfast and the conference will take place within the city. This event would contribute to the Council's Key Theme of 'City Leadership, Strong, Fair and Together'.	The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks. Approximate cost £500
Volunteer Now	Pre-Conference Reception 23rd March, 2011 Approximately 125 attending	The use of the City Hall and the provision of hospitality in the form of a drinks reception.	Delegates will be staying in accommodation in Belfast and the conference will take place within the city. This event would contribute to the Council's Key Themes of 'City Leadership, Strong, Fair and Together' and 'Better support for people and communities'.	The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks. Approximate cost £500
Queen's University Belfast	Society of Renaissance and Baroque Hispanic Poetry 10 th Biennial International Conference Reception 6th September, 2011 Approximately 120 attending	The use of the City Hall and the provision of hospitality in the form of a drinks reception.	Delegates will be staying in accommodation in Belfast and the conference will take place within the city. This event would contribute to the Council's Key Themes of 'Better opportunities for success across the city' and 'Better support for people and communities'.	The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks. Approximate cost £500
Northern Cricket Union of Ireland	125th Anniversary Dinner 15th October, 2011 Approximately 400 Attending	The use of the City Hall and the provision of hospitality in the form of a pre-dinner drinks reception.	This event seeks to celebrate the 125 th Anniversary of the Northern Cricket Union of Ireland and to acknowledge its contribution to the general life and well-being of the city. This event would contribute to the Council's Key Themes of 'City Leadership, Strong, Fair and Together' and 'Better support for people and communities'.	The use of the City Hall and the provision of hospitality in the form of a pre-dinner drinks reception. Approximate cost £500
Upper Springfield Development Trust	Success of the West Awards 2011 2 nd February, 2011 Approximately 150 attending	The use of the City Hall and the provision of hospitality in the form of tea/coffee and biscuits	This event seeks to recognise the achievements of local people from vocational training programmes across West Belfast. The event also aims to empower people from the local area to show leadership	The use of the City Hall and the provision of hospitality in the form of tea/coffee and biscuits. Approximate cost £300

			<p>and contribute to the success of their community.</p> <p>This event would contribute to the Council's Key Themes of 'City Leadership, Strong, Fair and Together' and 'Better support for people and communities'.</p>	
<p>Girlguiding Belfast</p>	<p>County Awards Ceremony</p> <p>17th May, 2011</p> <p>Approximately 150 attending</p>	<p>The use of the City Hall and the provision of hospitality in the form of tea/coffee and biscuits</p>	<p>This event seeks to recognise the achievements of Guides and their Leaders. The awards being presented include the Queen's Guide, Duke of Edinburgh, Baden Powell and Long Service Awards.</p> <p>This event would contribute to the Council's Key Themes of 'City Leadership, Strong, Fair and Together' and 'Better support for people and communities'.</p>	<p>The use of the City Hall and the provision of hospitality in the form of tea/coffee and biscuits.</p> <p>Approximate cost £300</p>